



COMMUNITY GRANT PROCESS & PROCEDURES

Trans Bay Cable LLC is committed to helping build stronger local communities through the support of events, opportunities and programs that promote and enhance the greater good of the people within those communities.

APPLICATION PROCESS:

1. Applications will be accepted on a continual basis and reviewed on a quarterly basis. (January, April, July, and October)
2. The committee will be selective in granting funds.
3. An application form will normally be required for each request. Some ongoing recipients of grants may not be required to submit a proposal for each grant period but will be asked to provide a request every two years. The Committee will review this procedure each year at their spring meeting. Long standing applicants and new applicants will be given equal consideration in allocation of funds.
4. Requests may be submitted for each quarterly review.
5. The committee will prioritize the approved applications.
6. Factors considered in selecting recipients of the funds include, but are not limited to the following:
 - a. Financial need;
 - b. Value of assistance to the target community;
 - c. Commitment to their goal;
 - d. Consistency with the philosophy and mission of Trans Bay Cable LLC.
7. Submit completed application and all supporting documentation to:

**Trans Bay Cable LLC
65 Civic Avenue
Pittsburg, CA 94565
Attn. Kolette Simonton**

